



# **Minutes**

## **Bicycle & Trails Advisory Committee**

**REGULAR MEETING**

**FEBRUARY 13, 2003**

**PRESENT:** Eltgroth, Gardner, Rothert, Hubbell, Cheu, McCann

**ABSENT:** Kinkade, Parks and Recreation Commissioner Mark Frederick

**STAFF:** Public Works Senior Engineer Julie Behzad  
Public Work Deputy Director Karl Bjarke

**CALL TO ORDER:** Chairperson Eltgroth called the meeting to order at 6:15pm

**DECLARATION - POSTING OF AGENDA:** Julie Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

**PUBLIC COMMENTS:** Julie Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

**MINUTES:** By unanimous vote, the minutes for the January 9, 2003 meeting were approved.

### **ORAL REPORTS:**

#### **1. Staff Report**

##### **Bicycle Ordinance**

Ms. Behzad distributed the staff report and Ordinance drafted by City Attorney, Helene Leichter for the committee's review. Ms. Behzad requested Chair Eltgroth send her a copy of the e-mail previously sent to Ms. Leichter with the definition of a "coaster". BTAC members expressed their dislike for the definition being used in the ordinance for a "coaster". The members all agreed to use the term "scooters" in the ordinance and for future reference. Member Hubbell said that he would forward a definition for scooter to Ms. Behzad to be used in the staff report and ordinance. Ms. Behzad mentioned that she was planning to take this item to the City

Council on February 26, 2003. Ms. Behzad invited the BTAC members to attend the Council meeting on the 26<sup>th</sup> if they have the time to address any questions raised by the City Council. Comments from the Police Department regarding the proposed ordinance changes were briefly discussed; comments related to motorized scooters, helmets, and segways. Further discussion was tabled for a future agenda in order to prevent delaying the presentation of the ordinance to the City Council on February 26, 2003.

#### **\* Trails and Natural Resources Study**

Ms. Behzad reported that she has been talking to a number of consultants requesting proposals. Due to the low budget for this project and the extensive scope of work, few consultants are responding to our request. Ms. Behzad expressed that she would have the Committee review the proposal during the next couple months.

#### **\* Status of the BTAC member applicants**

Ms. Behzad confirmed that the committee would welcome the two new members appointed by PRC on January 21, 2003. She also mentioned that the City Clerk's office received an application from Christopher Hauge requesting he be considered for appointment as a BTAC committee member. Ms. Behzad said that she would check the status with the City Clerk. Ms. Behzad also mentioned that four BTAC members' terms will expire on April 1, 2003. Members Kincade, Gardner and Rothert indicated that they would not be re-applying. Mr. Eltgroth said that he would like to re-apply for an additional one year. Ms. Behzad said that she would check with the City Clerk to see if Mr. Eltgroth has to apply again or simply can be appointed by PRC.

- Mr. Eltgroth asked about the status of striping at Dunne Avenue and Monterey Road. Ms. Behzad said that she would check with Associate Engineer David Gittleson who just received a price from the stripping contractor who is working on the Community and Cultural Center project. Mr. Bjarke stated that he couldn't see any reason why the work can't be scheduled within the next month. Ms. Behzad will report back with the schedule of the striping work.
- Mr. Eltgroth also mentioned that the bicycle racks installed at the Community and Cultural Center are not the styles approved by the Bikeways Master Plan. Mr. Bjarke explained that the bicycle racks installed are temporary. The permanent bicycle racks were delivered and will be installed within the next couple weeks.

## **2. Bicycle Resource Directory**

Ms. Gardner mentioned that she received authorization from the City of Davis to use the art work and safety tips outlined on the back of their resource directory map. The graphics came from Portland and we will acknowledge their contribution. Ms. Gardner also said that she talked

to Rosemary Rideout in Public Works, left the City of Davis map with her and made an arrangement to collect the artwork later with the intention of putting words with the graphics.

### **3. Countywide Bicycle Advisory Committee Update**

- VTP2020 Plan – was approved after much discussion due to the exclusion of Class 1 bikeways.
- Congestion Management Report – Depot Street Grainery renovation, VTA would like a transportation analysis, they'd like to see mixed use, and they encourage sidewalks along the frontage to encourage pedestrian use.
- Bike to Work Week – Samantha is the VTA contact, but Mr. Eltgroth does not have her e-mail address yet. MTC is providing bags and other items. We've been asked to distribute posters to local bicycle shops, and those posters will be given to Mr. Eltgroth at the next meeting. VTA is doing some publicity at three light rail stations. Ms. Gardner asked Mr. Eltgroth to see if any publication is being done at the Morgan Hill Caltrain Station. Mr. Eltgroth said he had mentioned it to Samantha, but he would also check with John Brazil.

## **BUSINESS**

### **1. Bicycle Friendly Communities Campaign Application**

Application has to be submitted by March 1<sup>st</sup>. Ms. Gardner needs more information regarding Morgan Hill like median income, age distribution, and percentage of nationality and race. Ms. Behzad suggested that the City's Housing Division might be able to provide some of the necessary information. Ms. Gardner to send Ms. Behzad an e-mail on February 14<sup>th</sup> with this request and Ms. Behzad will get the answers and send them back to Ms. Gardner.

### **2. Bike to Work Day/Bike to Work Week**

We need to resolve insurance issues to use the Caltrain parking lot; we are not allowed to use the sidewalks. Ms. Behzad needs to contact the Risk Manager – he needs to talk to the Caltrain Manager to agree on the insurance for BTAC to have a presence at the Caltrain Station. A public service announcement will be placed on Channel 19 and also in Gilroy by Mr. McCann.

## **ANNOUNCEMENTS**

- LABLCI Training is the 1<sup>st</sup> weekend in April
- Wildflower Ride is March 29<sup>th</sup>

## **REQUESTS FOR FUTURE ITEMS**

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Police Department concerns regarding motorized scooters, helmets, and segways as they relate to the proposed bicycle ordinance changes
- Bicycle Safety Plan – Police Department Attendance at BTAC meetings
- Cochrane Connection to Coyote Creek Trail
- Status of SR25 Grant Application – KB to put copies of the application in member mailboxes and discuss later what can be done to help to put a path on Main Avenue by Live Oak

**ADJOURNMENT:** Meeting was adjourned at 7:00pm. The next meeting will be held on March 13, 2003 at 6:15pm.